



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas



**DIVISION OF CEBU PROVINCE**

IPHO Bldg., Sudlon, Lahug, Cebu City


August 5, 2016

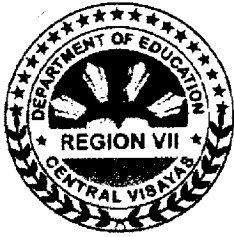
Division Memorandum  
No. 430 s. 2016

**DISSEMINATION OF MEMORANDUM CIRCULAR NO.1 ( ENSURING CONTINUOUS AND EFFECTIVE DELIVERY OF GOVERNMENT SERVICES TO THE PEOPLE )**

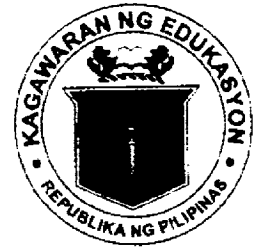
To : Assistant Schools Division Superintendent  
Education Supervisors / Coordinators  
District Supervisors / OICs  
Elementary and Secondary School Heads

1. Attached is Regional Memorandum No. 0488 s.2016 dated August 03, 2016 entitled " Dissemination of Memorandum Circular No. 1 ( Ensuring Continuous and Effective Delivery of Government Services to the People ) ", for information and guidance of all concerned.
2. For additional details, refer to the attached memorandum.
3. Immediate dissemination of and strict compliance of this memorandum is directed.

  
RHEA MARIA ANGTUD, Ed.D., CESO VI  
Schools Division Superintendent



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON  
DEPARTMENT OF EDUCATION  
**REHIYON VII, GITNANG VISAYAS**  
**REGION VII, CENTRAL VISAYAS**  
Sudlon, Lahug, Cebu City



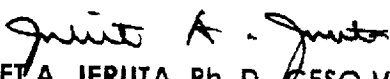
AUG 03 2016

Regional Memorandum  
No. 0488, s. 2016

**DISSEMINATION OF MEMORANDUM CIRCULAR NO. 1 (ENSURING CONTINUOUS  
AND EFFECTIVE DELIVERY OF GOVERNMENT SERVICES TO THE PEOPLE)**

To: **Schools Division Superintendents  
Public Elementary and Secondary School Heads  
All Others Concerned**

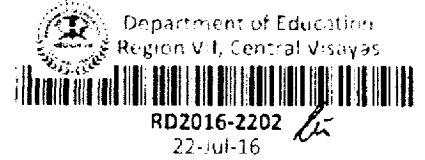
1. For the information of all concerned, enclosed is a copy of Memorandum Circular No. 1 dated July 1, 2016 from the Office of the Executive Secretary entitled **Ensuring Continuous and Effective Delivery of Government Services to the People**.
2. Immediate dissemination of this Memorandum is desired.

  
JULIET A. JERUTA, Ph. D., CESO V  
Director III  
Officer-in-Charge

JAJ/VVY/arlene

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542  
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323  
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1671 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239  
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;  
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367  
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

*“EFA 2015: Karapatan ng Lahat, Pananagutan ng Lahat”*



Republic of the Philippines  
**Department of Education**

20 JUL 2016

DepEd MEMORANDUM  
No. **110**, s. 2016

**DISSEMINATION OF MEMORANDUM CIRCULAR NO. 1**

(Ensuring Continuous and Effective Delivery of Government Services to the People)

To: Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Public Elementary and Secondary Schools Heads  
All Others Concerned

1. For the information and guidance of all concerned, enclosed is a copy of *Memorandum Circular No. 1* dated July 1, 2016 from the Office of the Executive Secretary entitled **Ensuring Continuous and Effective Delivery of Government Services to the People**.
2. Immediate dissemination of this Memorandum is desired.

  
**DR. LEONOR MAGTOLIS BRIONES**  
Secretary

Encl.:  
As stated

Reference:  
None

To be indicated in the Perpetual Index  
under the following subjects:

APPOINTMENTS	OFFICIALS
BUREAUS AND OFFICES	POSITIONS
EMPLOYEES	SERVICE
LEGISLATION	STRAND: Legal and Legislative Affairs

APA/D-DM Dissemination of MC No. 1 from the Office of the Executive Secretary  
0482/July 12, 2016

Office of the President  
of the Philippines  
Malacañang

MEMORANDUM CIRCULAR NO. 1

ENSURING CONTINUOUS AND EFFECTIVE DELIVERY OF GOVERNMENT SERVICES TO THE PEOPLE

In the exigency of the service and to ensure the continuous and effective delivery of national government services to the people, the following are hereby directed to continue serving in hold-over capacity until 31 July 2016, unless their appointments are sooner revoked, resignations accepted, replacements appointed, or reappointments issued:

1. All government officials and employees whose appointments are coterminous with the appointing authority and whose positions are within an agency's plantilla, except the Head of Agency; and
2. Those holding positions whose terms of office have expired, unless otherwise prohibited by law and/or other government rules and regulations.

Pursuant to relevant laws and regulations, all coterminous positions in excess of or not covered by an agency's plantilla are hereby considered *functus officio* by 12:00 noon of 30 June 2016, unless their occupants are otherwise directed by the Head of Agency/Entity concerned to continue serving in hold-over capacity until 31 July 2016. Subject officials whose positions have become *functus officio* are hereby directed to ensure a smooth transition and turnover of their records and documents, both hard and e-copies, to their successors and/or the highest career official/personnel in their respective agencies.

Supplementary or clarificatory issuance/s shall be issued as the need arises.

This Memorandum Circular shall take effect immediately.

Done in the City of Manila, this 30<sup>th</sup> day of June 2016.

By Authority of the President:

  
SALVADOR C. MEDIALDEA  
Executive Secretary

